Establishing Cross-Partner Trust

1. **Considering Reputational Risks:** Have you assessed any potential for reputational risks or harms resulting from the collaboration?
   - **Key Stakeholders:** Management, Marketing/Communications, Data Subjects, Intended Beneficiaries

2. **Building Internal Support:** Have you reached consensus on relevant data policies, methods, and goals with internal stakeholders and partners?
   - **Key Stakeholders:** Partner, Management, Operations/HR, Data Subjects, Intended Beneficiaries

3. **Tapping Internal Privacy and Expertise:** Have you engaged any privacy experts within the company, such as a Chief Privacy Officer, to help establish, implement, and provide oversight for data handling procedures?
   - **Key Stakeholders:** Management

4. **Planning for External Communication:** Have you developed a communication strategy to explain data policies and benefits of the data collaborative to customers and/or the public?
   - **Key Stakeholders:** Marketing/Communications

Collaborating to Achieve Goals

5. **Discussing Operational Differences:** Have you operationalized a strategy for reconciling differences in organizational structure, mandates, geographical interests, legal jurisdictions, and other partnership considerations?
   - **Key Stakeholders:** Partner, Legal, External Experts
6. **Coordinating with Partner Organization:** Have you established regular inter-organizational check-ins and assessments to track the data sharing process and progress toward shared goals?

   • **Key Stakeholders:** Partner

7. **Ensuring Interoperability:** Have you ensured that partners have identified and rectified any potential challenges related to interoperability?

   • **Key Stakeholders:** Partner, Data Engineering

8. **Anticipating Unintended Consequences:** Have you assessed how shared data could be combined with other datasets to expose individuals or create other privacy or security harms?

   • **Key Stakeholders:** Partner, External Experts

9. **Identifying & Engaging External Expertise:** Have you determined whether additional forms of expertise are needed to support the ongoing data sharing arrangement?

   • **Key Stakeholders:** Partner, External Experts, Operations/HR